



Intelligence Analyst

Port Hueneme, CA

Job description

INTELLIGENCE ANALYST

Guardian Defense Group Inc. is looking to rapidly fill an Intelligence Analyst position to support the United States Navy Construction Group One (NCG-1). shall provide support to NCG-1 and subordinate battalions as described below.

- Determine the significance and reliability of incoming information.
- Establish and maintain intelligence records and files.
- Conduct research efforts.
- Gather, analyze, and evaluate information from a variety of sources
- Create IPB products in coordination with NCG-1 Operations Planners.
- Assimilate current intelligence into IPB products
- Assimilate current intelligence into MCO readiness products
- Manage NCG-1's intelligence knowledge database
- Facilitate information sharing by developing relationships, forming networks and partnering with international, national, state, and local contacts in the intelligence communities.
- Use knowledge and understanding of language, culture and history of specific regions to combat and stay ahead of threats.

Minimum Clearance Level: Secret

Annual Salary Range: \$55,000.00 - \$65,000.00

Applicant Requirements

- Candidate should have at least five years' experience in military intelligence analysis.
- Intelligence Analyst should have skills in typing/keyboarding, organizing, and Microsoft Office Professional applications including Word, Excel, PowerPoint, and other applicable programs.
- Intelligence Analyst should have the ability to communicate orally and in writing.
- Intelligence Analyst should be skilled in typing/keyboarding, organizing, use of Microsoft Office
- Professional applications, use of LAN computing operations, analyzing problems and generating flowcharts.

- Intelligence Analyst should have the ability to multi task and give special attention to detailed work.
- Intelligence Analyst should have knowledge of filing systems. Good organizational skills.
- Intelligence Analyst should have the ability to communicate orally and in writing.
- Intelligence Analyst should have knowledge of basic concepts and formats of Navy correspondence.
- Prior experience as an OPINTEL analyst is preferred

Job Type: Part-time

Pay: \$55,000.00 - \$65,000.00 per year